



Getting Things Done the David Allen Way: 100+ Productivity Hacks To Overcome the Procrastination, Master Productivity, And Get Things Done! (Time Management, Organization, Success)

Edward Kelly

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Getting Things Done the David Allen Way

100+ Productivity Hacks To Overcome the Procrastination, Master Productivity, And Get Things Done!

Productivity and efficiency has become the major milestone for every individual, in today's world. Whether personal or professional, everyone wants to cherish success in his goals. But success does not come natural; it demands an alteration in the whole life approach and the way of handling things.

Although the intentions of every struggle are directed towards attainment of success, yet there are only a few people who attain success. It is because they have mastered the art of achieving efficiency. I have compiled this book with an intention to make my readers learn this art of efficiency.

This book is based on the principles presented by David Allen, who is a professional in the field of time management and productivity. His ideas of efficiency and productivity have become the leading principles for professional as well personal goals. One of the most renowned works of David Allen includes "Getting Things Done". This manuscript of this book is based on my inspirations from his writings, his ways of achieving success by undoing procrastination and perusing a more practical approach.

In the book I have discussed more than 100 productivity hacks for perusing your goals. These hacks may initially seem to be ordinary, but the after effects are tremendous and splendid. I have divided these hacks in different categories of goals; one may induce in his or her life.

Here is a preview of what you'll learn:

- Overcome procrastination, the David Allen Way.
- Productivity hacks for current goals.
- Productivity hacks for short term goals.
- Productivity hacks for long term goals.
- Productivity hacks for lifelong goals.

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